

## APPLICATION FOR CODE / IMPORT CERTIFICATE

Please submit by email to: [code@chemservice-group.com](mailto:code@chemservice-group.com)**Date of request:** Day Month Year

Please enter the current date.

**Request type:** ☐ Code Certificate  
☐ Import Certificate (only if Customer = EU Importer)

Please check the appropriate Certificate type request box.

**Code Certificate:** Code Certificates are destined for all products supplied to **Customers** who are not EU importers. Code Certificates also apply to EU re-import supply chains which start in the EU.

**Import Certificate:** This type of Certificate is to be issued if the Customer is the **EU Importer**.

**Certificate is valid from:**

Day Month Year

Determines the start date of the validity period of the Code or Import Certificate.

If this request is based on a Code Certificate then this date cannot be before the "valid from" date of the Code Certificate.

**Certificate is valid to:**

Day Month Year

Leave this information blank in order to obtain the maximum validity period for a Certificate.

This information would be required only by non-EU manufacturers whose products may contain substances, which will not be registered by the REACH registration deadline 2018/05/31.

**Certificate is valid from:** This information is being used to determine the start date of the validity period of the Certificate. Usually this is the current date. In case that you want to apply for a certificate retroactively (for e.g. to obtain coverage for a product supply during the previous year), simply fill in the earliest date before the actual supply to your customer has taken place. In case that your code request is based on a Code Certificate that you received from your supplier, this "valid from" date cannot be before the "valid from" date of the Code Certificate.

**Certificate is valid to:** This field normally stays empty. Information would be required only by non-EU manufacturers whose products may contain substances, which will not be registered by the REACH registration deadline 2018/05/31.

By default the maximum validity period of a Code Certificate is being determined by the initial manufacturer of the Code material and will be at maximum the end of the calendar year following the year of the "valid from" date. In case of a mixture that is being composed of different Code materials, the new Code Certificate validity is automatically being determined (by our database) by the shortest Code validity period of any of the components.

The default validity period of an Import Certificate will be from the "valid from" date until the end of the same calendar year, unless the initial Code Certificate has been limited to an earlier "valid to" date.

**Supplier:**

Company name:

Address:

Country:

**Supplier contact regarding this request:**

Name:

Phone:

Email:

**Supplier:** Enter the company name, address and country of the company that supplies the product below to the customer below.

**Supplier contact regarding this request:** Enter the contact information of the person who should be contacted should questions arise, who receives the Code / Import Certificate that has been applied for and who receives the invoice.

DO NOT FILM OUT THIS FORM - DO NOT FILM OUT THIS FORM - DO NOT FILM OUT THIS FORM

**Authorized Customer / EU Importer to which this request applies:**

Company name:

Address:

Country:

Enter the requested information of the **Customer** or **EU Importer** for whom you are requesting a Code or Import Certificate.

(Note: There is a link between the **Request type** section and this section. If "Import Certificate" is checked then the address must be an EU address.)

**Application for a Code/Import Certificate of REACH compliance for the following product & volume:****Product name:**

This is the trade name of the product that is being supplied to the Customer / EU Importer.

**Product volume:**

metric tons

Amount of product that is being supplied to the Customer / EU Importer and for which this Code or Import Certificate is providing coverage.

(Max. accuracy up to 4 digits after the decimal point.)

**Product name:** Enter the trade name of your product for which you are requesting a Code or Import Certificate.

**Product volume:** Enter the total amount of your product (in metric tons) which is to be covered by the requested Code or Import Certificate. (Maximum accuracy up to 4 digits after the decimal point.)

*This section is applicable only if your product contains material for which you received a Code Certificate*

**This application refers to the following supplier Code Certificate(s):**

Code No.:

percentage of product covered by given code: %

Code No.:

percentage of product covered by given code: %

Code No.:

percentage of product covered by given code: %

Code No.:

percentage of product covered by given code: %

Code No.:

percentage of product covered by given code: %

*This section is applicable only to formulators, distributors, etc. down the supply chain who request a Code or Import Certificate for a product that contains coded material.*

Please enter the following information for every single Code material component that is contained in your product:

**Code No.:** Enter the Code No. of the Code Certificate given to you by your supplier. This Code is unique to the product + volume that you received from your supplier. Any additional supplies for the same product will come with a new and unique Code Certificate!

**percentage of product covered by given code:** Enter the percentage of the Code material that you received from your supplier that is contained in your own product. (Maximum accuracy up to 4 digits after the decimal point.)